

Town of Bristol
Regular Meeting
January 11, 2010

PRESENT

Robert A. Green, Jr.	The Supervisor called the meeting to order at 7:00 PM.
Alden Favro	There was no one present who wished privilege of the
Bruce Harter	floor. There were additions made to the Organizational
Thomas Stevens	Meeting minutes as follows:
Steve Kepner	Deputy Highway Superintendent- Steve Thompson
Sharon Miller	Board of Ethics- Fred Stressing term to expire 12/31/11.
William Kenyon, Atty.	The Purchasing Guidelines for 2010 were approved.

A motion was made by Tom Stevens and seconded by Al Favro and carried to accept the December 28, 2009 minutes as presented.

A motion was made by Tom Stevens and seconded by Bruce Harter and carried to pay the following bills:

General Abstract 1 Vouchers 1-19	\$14,290.80
Highway Abstract 1 Vouchers 1001-1011	\$11,284.00
Miscellaneous Special Reserve Abst.1 Vouchers 2001-2002	\$ 2,515.60

Supervisor Green asked Bill Kenyon, Town Attorney, to update the Board on the status of the Clements's store. He is in the process of preparing an Order To Show Cause.

Supervisor Green will contact Bonny Ross to see if she is still interested in filling the Board of Assessment Review vacancy.

A motion was made by Bruce Harter and seconded by A Favro and carried to appoint Wayne Houseman to fill the position of Councilman, due to the resignation of Cheryl Siple, until the November election.

The Supervisor appointed Bruce Harter and himself to serve on a committee to establish a standard workday policy for elected and town employees.

Robert Stryker, Chairman of the Planning Board submitted his monthly report. There was no meeting held in December. He told the Board members that the Planning Board has finished with the updated Zoning Code, but there was a need to adopt new zoning maps. A motion was made by Al Favro and seconded by Bruce Harter to accept his report.

Pete Wojtas, Code Enforcement Officer, submitted his monthly and annual reports. There was a decline of 144 permits that were issued in 2009 compared to 2008. Inspections are being done for permits that are still open and letters are being mailed for expired or soon to expire permits. A motion was made by Al Favro and seconded by Bruce Harter and carried to accept his reports.

Kris Herrgesell, past Highway Supt. gave a report on the activities of the Highway department for the month of December. A copy of the report is on file with the Town Clerk. Steve Kepner, Highway Supt. expressed his gratitude to Kris and the highway department for the cooperation and smooth transition with him. Steve updated the Board on the status of the road widener machine with the other municipalities. There maybe a chance of purchasing the machine jointly instead of leasing. He will gather further information and present it at the next meeting. Steve presented the Board with some written concerns for the highway department. 1) He expressed concern that in the budget line item A3310.4 (Traffic Control), which pays for road signs and road striping will fall short. 2) The structural integrity of the original portion of the building is 50+ years old and the salt over the years has caused damage to the support beams also the structure does not adequately maintain temperature. Investigate an addition to the building to provide a wash bay, office and meeting room for the employees. 3) Revisit

the drainage system for the building. 4) Have the custodian maintain the cleanliness of the break room and the bathroom. The Board will address the concerns he brought to their attention. There has been discussion of a centralized garage between the Towns of East & West Bloomfield and Bristol and the Bloomfield School district. A motion was made by Tom Stevens and seconded by Al Favro and carried to authorize the Supervisor to investigate in participating with the others to do a feasibility study on the issue. A motion was made by Tom Stevens and seconded by Bruce Harter to accept his report.

The Supervisor told the Board members that he would like the Board to consider the possibility of paying off the BAN on the 2009 Freightliner this year. The total savings of paying off in October would be \$9,256.00. No decision was made at this time. We would see how the financial records look closer to that time.

The Town Clerk submitted her monthly and annual report. There was a discrepancy in the annual report, which will be investigated by the Town Clerk and reported at the next meeting. A motion was made by Tom Stevens and seconded by Al Favro and carried to accept her report.

The Supervisor gave the Board members a written report on the computer systems in the Town Hall. He has contacted two vendors to review our computers and present proposals at the February meeting.

The Supervisor reported that he attended two DARE programs, one at Naples School and one at East Bloomfield School. He reported on the highlights of the County Board of Supervisor's meeting. He will be sitting on the following committees: Governmental Operations and Improved Methods, Personnel and Public Safety.

The Official Undertaking of Municipal Officers was signed and notarized by the appropriate officers.

After much discussion, a motion was made by Bruce Harter and seconded by Tom Stevens and carried, the Town insurance be transfer to Eastern Shore Associates.

Respectfully submitted,

Sharon Miller
Town Clerk