## Documents Required for Issuance of New Construction Residential Home Permit

Only complete applications will be reviewed. Please reference list below for required documents.  
Application review times vary depending upon the department’s workload at time of application.

* Complete Application including:
  + Address
  + Property Owner’s Name
  + Contractor’s Name
* Building Plans (2 sets) and pdf including:
  + NYS Code Compliant set showing:
    - Structural compliance
    - Mechanical plans including plumbing, electrical, house ventilation methods
  + NYS Energy Conservation Compliance including:
* Manual J or Equivalent
* HVAC System showing compliance with load requirements
* ResCheck or Equivalent
  + NYS stamped Site Plan including:
    - Elevations
    - Lot line distance measurements
* Insurance Verification:
  + NYS worker’s compensation form 105.2, or U26.3
  + NYS Disability and Family Leave 120.1
  + CE-200 if applicable
* Flood Plain review if applicable
* Water department approval or water Well plans
* NYS Certified Onsite Wastewater treatment plans or sewer connection plans/permission
* Fee Determined by staff per Current Town Fee Schedule and Paid by applicant

Applications available in Town Office at 6740 County Road 32 Canandaigua, NY 14424, or on our website Townofbristol.org